



CORPORATE HEALTH AND SAFETY COMMITTEE – 19TH NOVEMBER 2019

SUBJECT: ACCIDENT STATISTICS REPORT FOR APRIL– SEPTEMBER 2018

REPORT BY: DIRECTOR OF EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform the Committee of the numbers and types of work related accidents/incidents that occurred during the period of April to September 2018 (inclusive).

2. SUMMARY

- 2.1 In accordance with legislation, the Council is responsible for the reporting of injuries, diseases and dangerous occurrences to the Health and Safety Executive (HSE) as well as implementing preventative and protective measures to prevent foreseeable workplace accidents occurring.
- 2.2 This report provides accident statistics for April to September 2018 (inclusive). Accident statistics are produced for each quarter and presented to the members of the Health and Safety Committee for information.

3. LINKS TO STRATEGY

- 3.1 3.1 The recommendations set out in this report contribute to the following Well-being goals within the Well-being of Future Generations Act (Wales) 2015, in that the monitoring and reporting of accidents should lead to a safer work environment in accordance with the Council's Health and Safety Policies, which take account of relevant legislation:

- *A healthier Wales*
- *A more equal Wales*

3.2

4. THE REPORT

- 4.1 The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 require accidents which arise as a result of, or in connection with, work to be categorised as follows and reported to the Health and Safety Executive (HSE):

- Fatal accidents
- 'Specified injury' (formerly referred to as a 'major injury'), including a fracture, other than to fingers, thumbs and toes; amputation of an arm, hand, finger, thumb, leg, foot or toe; permanent loss or reduction of sight; crush injuries leading to internal organ damage; serious burns (covering more than 10% of the body, or damaging the eyes, respiratory system or other vital organs); scalpings (separation of skin from the head) which require hospital treatment; unconsciousness caused by head injury or asphyxia; and any other injury arising from working in an enclosed space, which leads to hypothermia, heat-induced illness or requires resuscitation or admittance to hospital for more than 24 hours.

- Accidents which cause an employee to be away from work or unable to perform their normal work duties for more than seven consecutive days (not counting the day of the accident).
- Work-related accidents involving members of the public or people who are not at work (including pupils) if the injured person is taken from the scene of the accident directly to hospital for treatment to that injury.

4.2 The term 'non reportable' accident or incident, refers to any accident or incident that is not included in point 4.1 and therefore is not reportable to the Health and Safety Executive. Most of these accidents result in minor injuries. Accidents in this classification are reported to the Health and Safety Division only if they affect:

- Employees while they are at work.
- Pupils, clients and members of the public who are injured as a result of work activity while they are on Council premises or using the facilities.
- Any persons who are injured as a result of any work activity carried out by or on behalf of the Authority.

4.3 Appendix 1 provides details on all of the accidents for the Authority that have been reported to the Health and Safety Division between April to June 2018. Appendix 2 provides details for the period July to September 2018. These are categorised by accident type and by type of incident, e.g. non-reportable, over seven days' lost time or restricted duties, and 'specified' injury.

4.4 Appendix 3 details the RIDDOR-reportable accidents per directorate between April to June 2018, and details those accidents that occurred to members of the public that were reported. Appendix 4 provides details for the period July to September 2018.

4.5 There was 1 RIDDOR-reportable accident in the period April – June, and 1 in the period July – September 2018 in the Education and Corporate Services Directorate.

4.6 There were 3 reportable accidents in the period April – June, and a further 6 in the period July – September 2017 in the Communities Directorate.

4.7 There was 1 reportable accident in the period April – June, and a further 3 in the period July – September 2017 in the Social Services and Housing Directorate.

4.8 For the purposes of reporting, staff who are working for the Authority via an agency are treated as employees

4.9 The Committee should note that there were no RIDDOR-reportable incidents during the time frame detailed within this report as illustrated in the graphs of the Appendices.

4.10 It should be noted that when making comparisons with last years' report there has been a change in the management structure within the Authority, with certain service areas now falling under different Directorates.

5. WELL-BEING OF FUTURE GENERATIONS

5.1 This report contributes to the Well-being Goals as set out in Links to Strategy above. It is also consistent with the five ways of working as defined within the sustainable development principle in the Act in that we will seek to prevent accidents and incidents re-occurring. This will assist in safeguarding the health and safety of our employees, residents, service users and visitors and ensure that the Council as a public body and social landlord meets its regulatory duties and corporate objectives.

6 EQUALITIES IMPLICATIONS

6.1 The Council's Health and Safety policies take account of any equalities related issues.

7. FINANCIAL IMPLICATIONS

7.1 There are no financial implications contained in the report.

8. PERSONNEL IMPLICATIONS

8.1 There are no personnel implications contained in the report.

9. CONSULTATIONS

9.1 There are no consultation responses that have not been reflected in this report.

10. RECOMMENDATIONS

10.1 That the Committee note the contents of the report.

11. REASONS FOR THE RECOMMENDATIONS

11.1 To keep the Committee informed of the accident statistics on a quarterly basis.

12. STATUTORY POWER

12.1 Local Government Act 1972
Health and Safety at Work Act 1974

Author: Andrew Wigley, Senior Health and Safety Officer, wiglea@caerphilly.gov.uk
Consultees: Richard Edmunds, Corporate Director - Education & Corporate Services, edmunre@caerphilly.gov.uk
Lynne Donovan, Head of People Services, donovl@caerphilly.gov.uk
Cllr Gordon, Cabinet Member for Corporate Services, gordocj@caerphilly.gov.uk
Emma Townsend, Senior Health and Safety Manager, townsej@caerphilly.gov.uk

Appendix 1 – 4 All accidents by Type for the Authority between April and June 2018